

## CARLYNTON SCHOOL DISTRICT

### Agenda Setting/Committee/Voting Meeting February 7, 2013 Carlynton Jr.-Sr. High School Library – 7:30 pm

#### MINUTES

The Carlynton School District Board of Education held its Agenda Setting/Committee/Voting Meeting on February 7, 2013 in the library of the junior-senior high school. Those in attendance for the meeting included President Roussos and Directors Joe Appel, Sandra Hugan, Nyra Schell, Jim Schriver, Betsy Tassaró and Ray Walkowiak. Also present was Superintendent Gary Peiffer, Solicitor Bill Andrews, Principals Laura Burns, Carla Hudson and Robert Susini, and Director of Pupil Services Lee Myford. The audience was comprised of nine individuals and one member of the press.

**CALL TO ORDER** - *The meeting was called to order by President Roussos at 7:30 pm. High school student Nicole Stengel led the pledge.*

*The roll was called by Recording Secretary Michale Herrmann; Directors Schirripa and Wilson were absent.*

**PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:** *None*

#### **APPROVAL OF MINUTES:**

Director Schell moved, seconded by Director Schriver, to approve the minutes of the January 24, 2013 Regular Voting Meeting as presented. **By a voice vote, the motion carried 5-0-2, with Directors Schriver and Tassaró abstaining due to absence.**

#### **REPORTS:**

- **Executive Session** – *President Roussos said contractual and legal matters were discussed in the closed session.*
- **Administrative Reports**
  - **Superintendent's Report** – *Mr. Peiffer said the curriculum writing revision process continues to align curriculum with the Common Core; faculty are doing a great job*
  - **Business Manager Report** – *It was reported that Mr. Christy was attending a budget meeting at the AIU with state legislators*
  - **Director of Pupil Services' Report** – *Mrs. Myford shared minutes from the Pupil Services Committee meeting. She also said Title 1 funding has been received and she is busy writing the Special Education Plan*
  - **Principals' Report** – *The principals distributed building newsletters and shared some highlights of events.*
  - *Director Hugan gave a report about Parkway, noting that Darby Copeland is the interim administrator in light of Jack Highfield's retirement. Mr. Copeland has outlined several cuts and curtailments and the possibility of adding two new programs. Open House will be held March 6. There is a gas well on the school property; rates will be renegotiated.*

Minutes of the January 24,  
2013 Voting Meeting

- Renovation Update – Mr. Jon Thomas said he is moving forward as directed by generating RFPs and obtaining estimates for HVAC work and proposals. He provided cost estimates for the heating, cooling and power upgrades for both elementary buildings: \$3.3 million for hard and soft costs at Carnegie Elementary; \$2.4 for hard and soft cost at Crafton. The district is not expecting to receive reimbursement from these first year projects because PlanCon is not available at the time. Discussion and questions followed about secure vestibules and movement of school offices at both schools. Costs at Carnegie are coming in higher because of a settlement area under the front entrance and the need for a handicap entrance.

Board members offered time for audience member Kim Cooper to address them so she did not have to wait until the end of the meeting (she had a young child with her). Mrs. Cooper said she and other members of the PTA would like to see a variety of healthier menu choices. They have offered to work with the food service department in this effort.

## I. Miscellaneous

Director Walkowiak moved, seconded by Director Schriver, to approve the list of conference and field trip requests as presented and approved by administration. (Miscellaneous Item #0213-01 REVISED) **By a voice vote, the motion carried 7-0.**

Conference and Field Trip Requests

## II. Finance

Director Schell moved, seconded by Director Walkowiak, to approve the Borough of Crafton Real Estate Tax Refunds for the month of February as presented; (Finance Item #0213-01)

Crafton RE Tax Refunds

The Full Control Scheduler software from Harris School Solutions / ProSoft in the amount of \$4,930, which includes a maintenance agreement, as presented; (Finance Item #0213-02)

Harris Solutions/ProSoft – Full Control Scheduler

A Network Analysis and Assessment to be performed on the district network by Cloudcast in the amount of \$2,400 as presented. (Finance Item #0213-03)

Cloudcast - Network Analysis and Assessment

Payment to Eastley, Inc. for replacement of a section of the boiler at Carnegie Elementary School in the amount of \$6,597.60 as submitted; (Finance Item #0212-04)

Eastley - Boiler Section Replacement at Carnegie

*President Roussos asked if this replacement part was for the operational section of the boiler and was told it is.*

And the proposal for an Indoor Air Quality Assessment at Carnegie Elementary School to be performed by PSI at a cost not to exceed \$2,390 as submitted. (Finance Item #0213-05) **By a voice vote, the motion carried 7-0.**

PSI – Indoor Air Quality Assessment at Carnegie

*Director Hughan recalled an earlier air assessment and questioned the need to address this again. Mr. Peiffer said this assessment will be much more extensive.*

### III. Personnel

Director Schriver moved, seconded by Director Tassarò, to approve the proposal for the addition to the Supplemental Activities List for a Fall Play Assistant position at a stipend of \$1,491 for the 2013-2014 school year with responsibilities as submitted; (Personnel Item #0213-01)

The addition to the 2012-2013 Athletic Supplemental List as presented and recommended:

- Kristen Werder – Varsity Assistant Boys/Girls Track  
(Personnel Item #0213-02)

Sandra Lantz for the position of para-professional to the Pupil Services Department, effective under the terms of the Secretarial-Cafeteria-Aides Bargaining Unit Agreement. (Personnel Item #0213-03)

Renee Gerber for the position of Reading Specialist for the 21<sup>st</sup> Century Community After-School program for one hour, four days per week, at a stipend of \$30 per hour. (Personnel Item #0213-04)

The Leave of Absence for Employee #CFT13-11 as presented and reviewed by administration. (Personnel Item #0213-05)

And the addition to the 2012-2013 Substitute List per recommendation of administration:

- Kristy Prunczik – Elementary  
(Personnel Item #0213-06)

**By a voice vote, the motion carried 7-0.**

**OLD BUSINESS:** *Director Schriver said he was impressed with the amount of recycling currently in place in the school but asked what more could be done. He said he'd like to see a recycling effort for glass and cans. Mr. Peiffer said he would check into it.*

**NEW BUSINESS:** *An addition motion was made as follows:*

President Roussos moved, seconded by Director Walkowiak to authorize the following Requests for Proposal for several additional items:

1. High School Track - Replace current track with new six-lane track
2. Tennis Court - Remove fencing, court and other remnants of the current tennis courts; level, grade and seed the area for use as a sports field
3. Honus Wagner Poles - Clean, prep and paint all light poles and the flag pole
4. Security Cameras - As needed within buildings in areas not otherwise provided for in the January 10, 2013 motion for RFPs
5. An enclosed vestibule at the high school
6. Electronic door entry system for all three buildings, if not originally provided in original RFPs.

**By a voice vote, the motion carried 7-0.**

Proposal for Fall Play  
Assistant 2013-2014

Athletic Supplemental  
Position – Kristen Werder

Pupil Services Para-  
Professional – Sandra Lantz

Reading Specialist, 21<sup>st</sup>  
Century Program – Renee  
Gerber

Leave of Absence –  
Employee #CFT13-11

Addition to the 2012-2013  
Substitute List

**OPEN FORUM:** *Director Schell mentioned state budget proposals presented by Governor Corbett. PSBA is offering a free webinar on February 14 related to the matter. She also informed board members of continuing education credits available to them and others. Director Walkowiak said he noticed an increase to PSERs funding in Corbett's budget and questioned whether it was an additional amount or an amount to offset the expected shortage.*

*Aramark representative Scott Graff, in the audience, introduced himself to board members. He is filling in for Deena Mitchell in the cafeteria while she is on leave.*

**ADJORNMENT:** With no further business to discuss, Director Hughan moved to adjourn the meeting at 9:25 pm, seconded by Director Appel. **By a voice vote, the motion carried 7-0.**

Respectfully submitted,

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Kirby Christy, Board Secretary

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Michale Herrmann, Recording Secretary